

Tariff of Fees
for the Activities of the Court of Arbitration
at the Polish International Freight Forwarders Association

§ 1. [Tariff of fees]

The tariff of fees specifies the principles and the procedure of collecting fees for the activities of the Court.

§ 2. [Types of fees]

Fees for the activities of the Court include:

- 1) registration fee;
- 2) arbitration fee;
- 3) mediation fee;
- 4) prepayments for the expenses of the Court.

§ 3. [Registration fee]

The claimant shall pay registration fee in the amount of PLN 1,000.00.*

§ 4. [Arbitration fee]

1. The claimant and the party raising the plea of set-off shall pay arbitration fee in the amount as indicated in the table of arbitration fees.
2. Half of the arbitration fee shall be collected:
 - 1) when a dispute is settled by a sole arbitrator;
 - 2) from a third party admitted to the proceedings.
3. The Court shall reimburse half of the arbitration fee if:
 - 1) a party withdraw a summons prior to appointment of a presiding arbitrator or a sole arbitrator;
 - 2) a claim was fully accepted prior to the appointment of a presiding arbitrator or a sole arbitrator;
 - 3) parties reached a settlement prior to the first hearing;
 - 4) the Arbitral Tribunal determines the lack of competence of the Court.

§ 5. [Table of arbitration fees]

1. Arbitration fee shall amount to:

- 1) up to PLN 10,000.00 – 7,5 % but minimum PLN 500,00;
- 2) from PLN 10,001.00 up to PLN 100,000.00 - from the first PLN 10,000.00 – PLN 500.00 and from the excess over PLN 10,000.00 – 6,5 %;
- 3) PLN 100,001.00 up to PLN 1,000,000.00 - from the first PLN 100,000.00 – PLN 6,000.00 and from the excess over PLN 100,000.00 – 4,5 %;

- 4) PLN 1,000,001.00 up to PLN 10,000,000.00 - from the first PLN 1,000,000.00 – PLN 60,000.00 and from the excess over PLN 1,000,000.00 - 0.9 %;
- 5) over PLN 10,000,000.00 - from the first PLN 10,000,000.00 – PLN 100,000.00 and from the excess over PLN 10,000,000.00 - 0.6%,

2. [Mediation fee]

The mediation fee shall amount to 30% of the arbitration fee.

§ 6. [Prepayments for the Court expenses]

1. A party which requested an activity incurring expenses, shall submit a prepayment for their coverage. In the event that the Court undertakes an activity *ex officio*, it shall also decide which party shall be liable to pay a prepayment for the expenses related to the undertaken activity.
2. The Court shall indicate the amount of prepayment and the date for its payment.

§ 7. [Payment of fees and prepayments]

1. Registration fee, arbitration fee and prepayments for the Court expenses shall be paid to the bank account of the Polish International Freight Forwarders Association in Gdynia.
2. The Court shall not consider an application, shall not perform any activities, if on the indicated date a proper registration fee, arbitration fee or prepayment for the Court expenses is not paid.
3. Further written submission sent by several persons shall be subject to a single fee. If, however, the subject-matter of a particular case comprises claims or liabilities of one type, and these are based on the same factual and legal basis (formal co-participation), each co-participant shall pay fee separately, pursuant to his claim or liability.

§ 8. [Fees for administration of *ad hoc* arbitration proceedings]

The principles set out in this Tariff shall apply accordingly to the *ad hoc* arbitration proceedings administered by the Arbitration Court at PIFFA.

* also its equivalent in other currency calculated in accordance with the average rate of the Polish currency against other currencies as announced by the National Bank of Poland on the date preceding the activity in respect of which the equivalent is being calculated.